



Resident Name: \_\_\_\_\_

Employer: \_\_\_\_\_

Hourly Income	Hourly Rate	Gross Weekly	Gross Bi-Weekly	Gross Bi-Monthly	Gross Monthly	Gross Quarterly	Gross Yearly	Number of Hours per	Number of Weeks per	Number of Months per	Annual Total
Base	\$0.00							40	52		\$0.00
Overtime	\$0.00							0	52		\$0.00
Annual Rate											\$0.00
Monthly Gross					\$0.00					12	\$0.00
Bi-Monthly Gross				\$0.00					24		\$0.00
Bi-weekly Gross			\$0.00						26		\$0.00
Weekly Gross									52		\$0.00

**Raise**

Effective Date	1/1/2023	Lease End Date	12/30/2023		List percentage of anticipated raise				40	51.86		\$0.00
Effective Date	1/1/2023	Lease End Date	12/30/2023		List dollar amount of raise				40	51.86		\$0.00
Raise on OT (hourly raise x 1.5)				\$0.00					0	51.86		\$0.00

**Other Income**

Shift Differential Rate									52		\$0.00
Bonus, Commission, tips Monthly										12	\$0.00
Bonus, Commission, tips Bi-Monthly									24		\$0.00
Bonus, Commission, tips Bi-Weekly									26		\$0.00
Bonus, Commission, tips Weekly									52		\$0.00
Bonus, Commission, Tips Annually											\$0.00
Bonus, Commission, tips Quarterly										4	\$0.00
<b>Total</b>											\$0.00

**Paystub Calculation**

Calculation	Paystub 1	Paystub 2	Pay stub 3	Paystub 4	Paystub 5	Paystub 6	Paystub 7	Paystub 8	# of Paystubs	Stub Average	# of Pay Periods	Annual Total
Check Gross	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0			
Annual Raise						Paystub 9	Paystub 10	Paystub 11	Paystub 12			\$0.00
Annual Raise on OT						\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
Calculation											Total	\$0.00

**YTD Calculation**

YTD Period	From	Through					YTD Earnings	# of Weeks Worked	Weekly Wage	# of Weeks per Year	Annual Total
YTD	1/1/2023	12/31/2023					\$0.00	52.14		52	
Annual Raise	From - List the begin date, if begin date was prior to current year use the first day of current year										\$0.00
Annual Raise on OT	Through - List the last period end date or as of date										\$0.00
Annual Bonus, Commission or Tips	Only add if not already included										\$0.00
Total											\$0.00

Income #1	\$0.00
Income #2	\$0.00
Income #3	\$0.00
Over 5k	\$0.00
Social Security	\$0.00
Self Employment	\$0.00
Total HH Income	\$0.00



Resident Name: \_\_\_\_\_

Employer: \_\_\_\_\_

<b>Hourly Income</b>	Hourly Rate	Gross Weekly Rate	Gross Bi-Weekly Rate	Gross Bi-Monthly Rate	Gross Monthly Rate	Gross Quarterly Rate	Gross Yearly Rate	Number of Hours per Week	Number of Weeks per Year	Number of Months per Year	Annual Total
Base	\$0.00							40	52		\$0.00
Overtime	\$0.00							0	52		\$0.00
Annual Rate											\$0.00
Monthly Gross					\$0.00					12	\$0.00
Bi-Monthly Gross				\$0.00					24		\$0.00
Bi-weekly Gross			\$0.00						26		\$0.00
Weekly Gross									52		\$0.00

## Raise

Effective Date	1/1/2023	Lease End Date	12/1/2023	0.00%	List percentage of anticipated raise				40	47.71		\$0.00
Effective Date	1/1/2022	Lease End Date	1/1/2023	\$0.00	List dollar amount of raise				40	52.14		\$0.00
Raise on OT (hourly raise x 1.5)				\$0.00					0	47.71		\$0.00

### Other Income

[illegible]

<b>Total</b>	<b>\$0.00</b>
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## Paystub Calculation

Calculation	Paystub 1	Paystub 2	Pay stub 3	Paystub 4	Paystub 5	Paystub 6	Paystub 7	Paystub 8	# of Paystubs	Stub Average	# of Pay Periods	Annual Total
Check Gross												
Annual Raise					Paystub 9	Paystub 10	Paystub 11	Paystub 12				\$0.00
Annual Raise on OT												\$0.00

<b>Total</b>	<b>\$0.00</b>
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### YTD Calculation

YTD Period	From	Through					YTD Earnings	# of Weeks Worked	Weekly Wage	# of Weeks per Year	Annual Total
YTD	1/1/2022	1/1/2022					\$0.00	0.14		52	
Annual Raise	From - Please list the begin date, if begin date was prior to current year use the first day of current year										\$0.00
Annual Raise on OT	Through - Please list the last period end date or as of date										\$0.00
Annual Bonus, Commission or Tips								Only add if not already included		\$0.00	
										Total	\$0.00



Resident Name: \_\_\_\_\_

Employer: \_\_\_\_\_

[illegible]

## Raise

Effective Date	1/1/2022	Lease End Date	1/1/2022	0.00%	List percentage of anticipated raise				40	0.00		\$0.00
Effective Date	1/1/2022	Lease End Date	1/1/2023	\$0.00	List dollar amount of raise				40	52.14		\$0.00
Raise on OT (hourly raise x 1.5)				\$0.00					0	0.00		\$0.00

### Other Income

[illegible]

<b>Total</b>	<b>\$0.00</b>
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## Paystub Calculation

[illegible]

<b>Total</b>	<b>\$0.00</b>
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### YTD Calculation

YTD Period	From	Through					YTD Earnings	# of Weeks Worked	Weekly Wage	# of Weeks per Year	Annual Total
YTD	1/1/2022	1/1/2022					\$0.00	0.14		52	
Annual Raise	From - Please list the begin date, if begin date was prior to current year use the first day of current year										\$0.00
Annual Raise on OT	Through - Please list the last period end date or as of date										\$0.00
Annual Bonus, Commission or Tips								Only add if not already included		\$0.00	
										Total	\$0.00


**SOCIAL SECURITY**

Use **Social Security COLA (yellow rows)** to add in the increase. The Annual Total will be reflected in the last cell to the right. Use 'Social Security Non-COLA' if you are **not** wanting to add in a COLA increase (those specific rows are in pink). See TOTAL at the bottom for the total Social Security income for all household members.

Household Member Name	Social Security	Gross Amount	# of Pay Periods	Annual Total	COLA	Annual Total w/ COLA
0	Social Security COLA	0	12	\$0.00	8.70%	\$0.00
0	Social Security COLA	0	12	\$0.00	8.70%	\$0.00
	Social Security COLA	0	0	\$0.00	8.70%	\$0.00

**Calculate Non- COLA Social Security below-**

	Social Security	0	0	\$0.00
	Social Security	0	0	\$0.00
	Social Security	0	0	\$0.00
			<b>TOTAL</b>	<b>\$0.00</b>



### Asset Income Worksheet

To calculate 6 month balances for Checking Accounts, enter the Statement End Date (grey cells) then the Ending Balance for that statement (yellow cells). Enter any applicable APY to calculate annual income from the average balance. Type in the Household Member Last Name and Last 4 of their Account # (below the Statement End Dates, in the yellow cells). If there is a negative balance, enter \$0.00. We do not calculate negative numbers (this also applies to Savings ending balance).

Checking Account Average 6 Month Balance	End Date #1	End Date #2	End Date #3	End Date #4	End Date #5	End Date #6	# of Statements	Average Balance = Cash Value	APY	Annual Income
	Balance #1	Balance #2	Balance #3	Balance #4	Balance #5	Balance #6				
Statement End Dates:										
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	6	\$0.00	0.00%	\$0.00
Statement End Dates:										
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	6	\$0.00	0.00%	\$0.00
Statement End Dates:										
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	6	\$0.00	0.00%	\$0.00
Statement End Dates:										
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	6	\$0.00	0.00%	\$0.00

Enter the current balance for each Savings Account and the APY, if applicable to calculate the annual income. For 401k / Retirement accounts, please enter the current balance and any Capital Gains or Rate of Return to calculate the annual income. Bank of America, Chase, and Wells Fargo typically have a 0.01% interest rate, unless the Savings is in a Premier bracket. Total Cash Value of Assets is in green. Enter the greater of the total of Actual Asset Income OR Imputed Income (in yellow).

Other Assets- Savings, 401k, Retirement	Current Balance	APY (if any)	Annual Income	Other Assets	Current Balance	Rate of Return	Annual Income
	\$0.00	0.00%	\$0.00		\$0.00	0.00%	\$0.00
	\$0.00	0.00%	\$0.00		\$0.00	0.00%	\$0.00
	\$0.00	0.00%	\$0.00		\$0.00	0.00%	\$0.00
	\$0.00	0.00%	\$0.00		\$0.00	0.00%	\$0.00

Total Cash Value of Assets (A):

\$0.00

Actual Asset Income (B):

\$0.00

X Imputed :

(Passbook Rate 2/1/2015)

x 0.06%

Imputed Income (C):

\$0.00

\*\*Enter the greater of the total of Actual Asset Income (B) or Imputed Income (C) on Income Certification Line (K), if over \$5,000

\*\*\*Print & add this form to physical file

Self-Employment Business Name: Applicant/Resident Name: 

*Include with bank statements, Profit & Loss statement, Gig Statements, and/or 1099s. Calculate the previous 12 months, or number of months the applicant/resident has been in business (if less than 12 months). Gross income should match deposits on statements. Ask the applicant for their monthly expenses (if applicable). Complete all fields in **pink**. Total Net Annual Income will populate when the # of months is entered correctly.*

<b>JANUARY:</b>	<u>YEAR: 20</u>	<b>JULY</b>	<u>YEAR: 20</u>
Gross Income:	\$0.00	Gross Income:	
Expenses:	\$0.00	Expenses:	
Net Income:	\$0.00	Net Income:	\$0.00
<b>FEBRUARY</b>	<u>YEAR: 20</u>	<b>AUGUST</b>	<u>YEAR: 20</u>
Gross Income:	\$0.00	Gross Income:	
Expenses:	\$0.00	Expenses:	
Net Income:	\$0.00	Net Income:	\$0.00
<b>MARCH</b>	<u>YEAR: 20</u>	<b>SEPTEMBER</b>	<u>YEAR: 20</u>
Gross Income:	\$0.00	Gross Income:	
Expenses:	\$0.00	Expenses:	
Net Income:	\$0.00	Net Income:	\$0.00
<b>APRIL</b>	<u>YEAR: 20</u>	<b>OCTOBER</b>	<u>YEAR: 20</u>
Gross Income:	\$0.00	Gross Income:	
Expenses:	\$0.00	Expenses:	
Net Income:	\$0.00	Net Income:	\$0.00
<b>MAY</b>	<u>YEAR: 20</u>	<b>NOVEMBER</b>	<u>YEAR: 20</u>
Gross Income:	\$0.00	Gross Income:	
Expenses:	\$0.00	Expenses:	\$0.00
Net Income:	\$0.00	Net Income:	\$0.00
<b>JUNE</b>	<u>YEAR: 20</u>	<b>DECEMBER</b>	<u>YEAR: 20</u>
Gross Income:	\$0.00	Gross Income:	
Expenses:	\$0.00	Expenses:	
Net Income:	\$0.00	Net Income:	\$0.00

Total Gross Income: \$0.00Total Expenses: \$0.00Total Net Income: \$0.00# of Months received:

**Total Net Annual Income (x 12):** **\$0.00**

Total Net Monthly Income:           \$0.00          



Average Weekly Hours Calculator		
Paystubs	Regular Hours	OT Hours
Paystub #1		
Paystub #2		
Paystub #3		
Paystub #4		
Paystub #5		
Paystub #6		
Paystub #7		
Paystub #8		
Paystub #9		
Paystub #10		
Paystub #11		
Paystub #12		
Total Hours	0	0
AVG Hours	n/a	n/a

For properties that utilize a VO, this calculator is used for calculating the average of paystub hours. Ideal for inconsistent hours. Ideal for inconsistent hours. Hours column to calculate



OE and Paystubs. Do **NOT** use if  
ubs. Use calculator for paystubs with  
onsistent Part-Time hours. Use OT  
lculate Overtime hours.

